

OSD Citizens Advisory Committee (CAC) Charter

School Safety Citizens Advisory Committee

Sponsors: Director Clifthorne and Director Reed

Purpose

To assist the Superintendent in crafting procedures to accompany Policy 4311 that will guide and inform any formal partnership with the school district and the City of Olympia.

To assist the Superintendent in crafting a draft Memorandum of Understanding to serve as the springboard for any negotiation between the district and the City of Olympia for any future school/external staff including uniformed officers.

Responsibilities

To dialogue with other members of the CAC about the diverse perspectives and needs of individual school communities while remaining focused on the needs of the district as a whole.

To ensure that any accompanying procedure to Policy 4311 or eventual MOU meets the specifications and intents of the policy. The procedures will include:

- Emphasis on a holistic approach, including consultation, multi-tiered support systems, crisis response unit members, and any other external staff including uniformed officers.
- A process for placing officers that involves students, family, staff and the board.
- An evaluation process for the program.
- A process that involves conducting surveys and listening sessions with students, family and staff.
- A documentation system for all discipline-related incidents involving any external staff including uniformed officers to avoid confusion in the future.
- Clear language that follows the law and district policy pertaining to interrogation of minors about potential criminal conduct without consent from a parent or guardian.

Duration

Given the sense of urgency coupled with the desire to be cautious and thoughtful in this process, the School Safety CAC will meet 4-7 times beginning in the month of October to allow time for data review and crafting of draft procedures and MOU. The Board expects to receive the superintendent's update at a meeting in November.

Reporting

The CAC board sponsor(s) and Superintendent will ensure the Board receives regular updates about the CAC's progress in board meetings and briefings.

Membership of the School Safety CAC will have representation from students, families, staff, and community members with an emphasis on students. CAC members should represent the diversity of the district and community. The Board will promote the CAC broadly across the district and community, and offer interested community members an opportunity to apply for membership. The Board may do targeted recruitment for underrepresented populations and/or catchments. The superintendent is charged with bringing in an outside facilitator with an equity lens and skills in community building and reaching consensus. The committee will consist of 20 members.

- **10 Students:** 2 OHS, 2 CHS, 1 ORLA, 1 AHS, 1 RMS, 1 TMMS, 1 JMS, 1 WMS
- **10 Adults:** 2 Board members, 4 Staff, 4 Community Members

Student representatives to the committee will be empowered and encouraged to make and take time and space on their respective campuses to gather input from their peers regarding the District's Public Safety collaboration with the City. Building administrators will work with student representatives to create and promote opportunities including, but not limited to lunchtime forums, surveys, and other gatherings.

Action Requested

This charter has been developed in accordance with Policy 4110 and in collaboration with the entire Board of Directors.